

Grooming Shop Maintenance Schedule

Cat Grooming Directory — Free Groomer Resources

catgroomingdirectory.com

Your equipment is the backbone of your business. Dull blades pull fur and burn skin. Clogged dryers overheat. Neglected clippers die mid-groom.

This template covers the most common grooming shop equipment. Not every shop has the same setup, so there are blank pages where you can add your own items.

You don't need to log every single scissor individually. Group them. If you send your straight and curved shears to the sharpener together, log them as one entry: "8.5 Straight + 7 Curved." Same with blades. Keep it simple or you won't actually use it.

HOW TO USE THIS

Print the example pages.

See how a sample salon filled them out. Copy that format for yours.

Print the blank pages.

Fill in your equipment. Print extras of whichever pages you use most.

Post it where you see it.

Wall, clipboard, binder by your station. Not in a drawer.

Group tools when logging.

Send 3 pairs of scissors together? One line. Don't list each one.

Set calendar reminders.

This is the most important step. Add recurring reminders to your shared Google Calendar for weekly, monthly, and quarterly tasks. Set alerts so your whole team gets notified. Without reminders, this binder collects dust.

Print new pages when full.

That's why they're blank. Keep old ones for history or toss them.

WHAT'S INSIDE

- Pages 2-3** Filled-out examples — see how a sample salon tracks everything
- Page 4** Frequency guide (daily, weekly, monthly, quarterly) + sharpening examples
- Pages 5-6** Blank equipment pages (clippers, drives, service log, vac, scissors, dryers, other)
- Page 7** Blank quarterly safety and facility checklist
- Page 8** Blank blade sharpening log
- Page 9** Blank scissor sharpening log

Set These Calendar Reminders Right Now

- Every Monday — weekly maintenance (blade wash, scissor tension, dryer filters)
- 1st of each month — monthly maintenance (dryer motors, cords, HVAC filters, clipper vac filters)
- Jan 1, Apr 1, Jul 1, Oct 1 — quarterly safety checklist + send blades and scissors to sharpen

Equipment Maintenance — Example

Cat Grooming Directory

catgroomingdirectory.com

Salon: _____

Date: _____

CLIPPERS

Equipment	Brand	Blade	Last Oiled	Sharpened	Replace By	Notes
Andis AGC 2-Speed	Andis	#10	04/07/26	02/15/26	08/2026	Main body clipper
Andis AGC 2-Speed	Andis	#30	04/07/26	02/15/26	08/2026	Sanitary blade
Andis AGC 2-Speed	Andis	#40	04/07/26	03/01/26	09/2026	Close work
Wahl Bravura Cordless	Wahl	#5in1	04/05/26	01/10/26	07/2026	Face and paws
Oster A5 (backup)	Oster	#7F	03/28/26	12/2025	06/2026	Backup clipper

CLIPPER DRIVE SYSTEMS

Clipper	Drive Type	Motor Clean	Drive Check	Cord	Battery	Notes
Andis AGC 2-Speed	Rotary	03/15/26	03/15/26	Good	N/A corded	Clean vents monthly
Wahl Bravura	Rotary	03/20/26	03/20/26	N/A	85%	Charge after use
Oster A5	Pivot	02/28/26	02/28/26	Fraying	N/A corded	Order new cord

CLIPPER SERVICE & REBUILD LOG

Clipper	Date Sent	Service Type	Date Back	Cost	Condition	Notes
Andis AGC 2-Speed	01/15/26	Full rebuild — motor	01/28/26	\$65	Like new	Annual rebuild
Oster A5	11/10/25	Cord replacement	11/12/25	\$25	Good	Local repair shop

CLIPPER VAC SYSTEM

Equipment	Brand/Model	Filter Clean	Nozzle Clean	Hose Check	Notes
Clipper Vac Unit	Hanvac Pro	04/07/26	04/07/26	04/01/26	Empty after each use
Clipper Vac Hose	Hanvac	N/A	04/07/26	04/01/26	Check clogs weekly
Replacement Filters	Hanvac 3-pk	04/01/26	N/A	N/A	Order monthly

SCISSORS & SHEARS

Scissors	Brand	Type	Sharpened	Next Due	Tension	Notes
8.5" Straight	Kenchii	Straight	03/01/26	06/01/26	04/01/26	Primary cutting
7" Curved	Kenchii	Curved	03/01/26	06/01/26	04/01/26	Shaping
42-Tooth Thinners	Chris Christ.	Thinning	02/15/26	05/15/26	04/01/26	Blending
28-Tooth Chunkers	Geib	Chunking	01/20/26	04/20/26	04/01/26	Texture work

Equipment Maintenance — Example

Cat Grooming Directory

catgroomingdirectory.com

Salon: _____

Date: _____

DRYERS

Equipment	Brand/Model	Filter Clean	Full Clean	Hose	Notes
High Velocity Dryer	K-9 III	04/01/26	03/15/26	Good	Clean filter weekly
Stand Dryer	Metro Air Force	03/28/26	02/28/26	Good	Check element
Cage Dryer	Edemco F850	04/05/26	03/01/26	N/A	Timer tested OK

VACUUM & SHOP CLEANING

Equipment	Brand/Model	Filter Clean	Belt/Bag	Deep Clean	Notes
Shop Vacuum	Dyson Ball Animal	04/03/26	03/15/26	03/01/26	Empty daily
Backup Vacuum	Shop-Vac 12 gal	03/20/26	03/01/26	02/01/26	Wet/dry tub area

OTHER EQUIPMENT

Equipment	Details	Maintained	Next Due	Condition	Notes
Grooming Table	Hydraulic 36"	03/15/26	06/15/26	Good	Lube hydraulic arm
Bathing Tub	Stainless 48"	04/01/26	05/01/26	Good	Check drain recaulk
Nail Grinder	Dremel 7300	04/05/26	N/A	Good	Replace sanding bands
Water Heater	Tankless	01/15/26	07/15/26	Good	Descale 6 months
HVAC Filters	Salon unit	03/20/26	04/20/26	Due soon	Monthly replacement

QUARTERLY SAFETY CHECKLIST — EXAMPLE

- Fire extinguisher — check gauge, not expired, accessible
- First aid kit — restock supplies, check expirations
- Smoke / CO detector — test, replace batteries
- Electrical — outlets, cords, power strips, GFCIs
- Plumbing — leaks, drains, water heater
- Emergency exits — clear, signage, doors open
- Floor mats — replace worn mats
- Ventilation — clean vents, check airflow
- Chemicals — restock, check expiration dates
- Pest control — inspect, schedule if needed
- Emergency contacts — posted and current
- Business license and insurance — current

Maintenance Frequency & Examples

Cat Grooming Directory

catgroomingdirectory.com

RECOMMENDED FREQUENCY

DAILY

- Oil blades before/after
- Clean hair from vents
- Wipe scissors
- Empty vacuum
- Wipe tables/tub
- Sweep floor

WEEKLY

- Deep clean blades
- Check scissor tension
- Clean dryer filters
- Sanitize tools
- Check vacuum belt
- Clean tub drain

MONTHLY

- Deep clean dryer motors
- Inspect clipper cords
- Check table hydraulics
- Replace HVAC filters
- Replace vac filters
- Inventory blades

QUARTERLY

- Blades to sharpen
- Scissors to sharpen
- Deep clean vacuum
- Safety checklist
- Fire extinguisher
- Review replacements

Clipper Blade Oiling

2-3 drops across teeth before/after every use. Run 10 sec. Never WD-40 or cooking oil.

BLADE SHARPENING — EXAMPLES

Date Sent	Blade(s)	Sharpener	Returned	Cost	Quality	Notes
02/15/26	#10, #30, #40	Sharp Edge Sharpening	02/22/26	\$24	Excellent	Fast
01/10/26	#5 in 1	Sharp Edge Sharpening	01/17/26	\$12	Good	Slight uneven

SCISSOR SHARPENING — EXAMPLES

Date Sent	Scissors	Sharpener	Returned	Cost	Tension?	Notes
03/01/26	8.5" Str + 7" Curved	Precision Sharpening	03/08/26	\$35	Yes	Like new

EQUIPMENT REPLACEMENT — EXAMPLES

Equipment	Purchased	Life Expect.	Replace By	Cost	Status	Notes
Andis AGC 2-Speed	Jan 2024	3-5 years	Jan 2028	\$180	Good	Primary clipper
Kenchii 8.5" Shears	Mar 2023	5-10 years	2030+	\$250	Good	Keep sharpened
K-9 III Dryer	Jun 2022	8-10 years	2030+	\$400	Good	Motor strong
Vac Filters	Monthly	Disposable	Monthly	\$8/ea	Order	Auto-order

Equipment Maintenance Schedule

Cat Grooming Directory

catgroomingdirectory.com

Salon: _____

Date: _____

CLIPPERS

Equipment	Brand	Blade	Last Oiled	Sharpened	Replace By	Notes

CLIPPER DRIVE SYSTEMS

Clipper	Drive Type	Motor Clean	Drive Check	Cord	Battery	Notes

CLIPPER SERVICE & REBUILD LOG

Clipper	Date Sent	Service Type	Date Back	Cost	Condition	Notes

CLIPPER VAC SYSTEM

Equipment	Brand/Model	Filter Clean	Nozzle Clean	Hose Check	Notes

Equipment Maintenance Schedule

Cat Grooming Directory

catgroomingdirectory.com

Salon: _____

Date: _____

SCISSORS & SHEARS

Scissors	Brand	Type	Sharpened	Next Due	Tension	Notes

DRYERS

Equipment	Brand/Model	Filter Clean	Full Clean	Hose	Notes

VACUUM & SHOP CLEANING

Equipment	Brand/Model	Filter Clean	Belt/Bag	Deep Clean	Notes

OTHER EQUIPMENT

Equipment	Details	Maintained	Next Due	Condition	Notes

